

Guidance for PPI remuneration in the SHCS

1. General information/Principles

This guidance is based on the SCTO Remuneration Policy for Patient and Public Involvement (PPI) Activities, simplified and adapted for the SHCS. Remuneration guidance reflects the time, contributions, levels of involvement and needed skills/resources of individuals.

If a PPI contributor is employed by an organisation, for example a patient organisation, which delegates a PPI activity to the representative as part of salaried duties, the person does not receive any compensation except for the reimbursement of expenses. It is up to each individual organisation to decide whether or not to request compensation.

A written agreement between the researcher and PPI contributor defining the cooperation (e.g. expected activities/contributions, time estimate, and compensation) should be in place prior to starting; for smaller contributions this can be in the form of an email, for larger contributions a formal agreement may be put in place¹.

Suggested hourly rates for specific PPI activities/Involvement are below². In addition, travel reimbursement for PPI contributors are equivalent to second-class train travel/public transportation within Switzerland (maximal remuneration is CHF 75.-/day, which corresponds to a 1-day travelpass 2nd class) as is standard procedure within the SHCS.

N.B.: This guidance concerns PPI contributors, and not research participants

2. Suggested Rates

PPI Activity	Hourly rate in CHF	Comments
Review of study materials	60 CHF	e.g. informed consent, protocol, questionnaires
Provide practical input on conduct of study	60 CHF	e.g. input on what level of risk most patients would be willing to take
Participation in focus groups	60 CHF	e.g. to discuss above mentioned activities
Recruitment	100 CHF	e.g. Support recruitment strategies for a study
Interpretation of study results	100 CHF	
Reviewing of articles	100 CHF	e.g. for peer reviewed journals

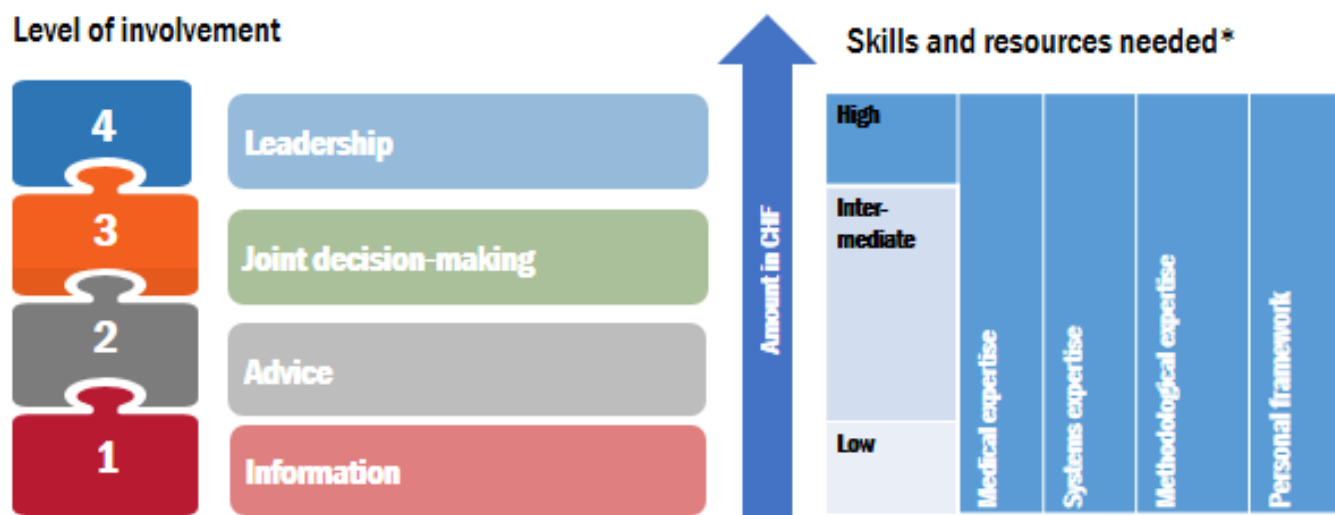
¹ For a template refer to: <https://www.scto.ch/de/patient-and-public-involvement/ppi-resources.html>

² The suggested rates will be reviewed every two years to ensure adequacy

Evaluation of grant applications/SHCS proposals	100 CHF	
Member of advisory board/committee	100 CHF Or 350 CHF/half day	
Writing of articles or lay summaries	130 CHF	
Identification of research priorities	130 CHF	
Chair an advisory board/committee	130 CHF	
Management of (part of) a project	130 CHF	

Background Colors refering to level of involmnet and skill level (refer to Graph 1): Green = medium, blue = high, red = very high

Blended model based on 2 criteria



Graph 1: Level of involvement and needed skills and resources; Source: SCTO